

|           |       | Location | Start Time<br>(hh:mm) | Finish Time<br>(hh:mm) | Total Hours | Meal Break<br>(Mins) | Actual Hours |
|-----------|-------|----------|-----------------------|------------------------|-------------|----------------------|--------------|
| Week<br>1 | Mon   | IVA      | 8:45 AM               | 5:30 PM                | 8:45        | 0:45                 | 8:00         |
|           | Tues  | IVA      | 8:45 AM               | 2:00 PM                | 5:15        | -                    | 5:15         |
|           | Wed   | IVA      | 8:45 AM               | 5:15 PM                | 8:30        | 0:45                 | 7:45         |
|           | Thurs | IVA      | 2:00 PM               | 9:15 PM                | 7:15        | 0:45                 | 6:30         |
|           | Fri   | IVA      | 8:45 AM               | 5:00 PM                | 8:15        | 0:45                 | 7:30         |
|           | Sat   | -        | -                     | -                      | -           | -                    | -            |
|           | Sun   | -        | -                     | -                      | -           | -                    | -            |

|           |       | Location | Start Time<br>(hh:mm) | Finish Time<br>(hh:mm) | Total Hours | Meal Break<br>(Mins) | Actual Hours |
|-----------|-------|----------|-----------------------|------------------------|-------------|----------------------|--------------|
| Week<br>2 | Mon   | IVA      | 8:45 AM               | 5:30 PM                | 8:45        | 0:45                 | 8:00         |
|           | Tues  | IVA      | 8:45 AM               | 2:00 PM                | 5:15        | -                    | 5:15         |
|           | Wed   | IVA      | 8:45 AM               | 5:15 PM                | 8:30        | 0:45                 | 7:45         |
|           | Thurs | IVA      | 2:00 PM               | 9:15 PM                | 7:15        | 0:45                 | 6:30         |
|           | Fri   | IVA      | 8:45 AM               | 5:00 PM                | 8:15        | 0:45                 | 7:30         |
|           | Sat   | -        | -                     | -                      | -           | -                    | -            |
|           | Sun   | -        | -                     | -                      | -           | -                    | -            |

|           |       | Location | Start Time<br>(hh:mm) | Finish Time<br>(hh:mm) | Total Hours | Meal Break<br>(Mins) | Actual Hours |
|-----------|-------|----------|-----------------------|------------------------|-------------|----------------------|--------------|
| Week<br>3 | Mon   | IVA      | 8:45 AM               | 5:30 PM                | 8:45        | 0:45                 | 8:00         |
|           | Tues  | IVA      | 8:45 AM               | 2:00 PM                | 5:15        | -                    | 5:15         |
|           | Wed   | IVA      | 8:45 AM               | 5:15 PM                | 8:30        | 0:45                 | 7:45         |
|           | Thurs | IVA      | 2:00 PM               | 9:15 PM                | 7:15        | 0:45                 | 7:15         |
|           | Fri   | IVA      | 8:45 AM               | 5:00 PM                | 8:15        | 0:45                 | 7:30         |
|           | Sat   | -        | -                     | -                      | -           | -                    | -            |
|           | Sun   | -        | -                     | -                      | -           | -                    | -            |

|                       |       | Location | Start Time<br>(hh:mm) | Finish Time<br>(hh:mm) | Total Hours | Meal Break<br>(Mins) | Actual<br>Hours |
|-----------------------|-------|----------|-----------------------|------------------------|-------------|----------------------|-----------------|
| W<br>e<br>e<br>k<br>4 | Mon   | IVA      | 8:45 AM               | 5:30 PM                | 8:45        | 0:45                 | 8:00            |
|                       | Tues  | IVA      | 8:45 AM               | 2:00 PM                | 5:15        | -                    | 5:15            |
|                       | Wed   | IVA      | 8:45 AM               | 5:15 PM                | 8:30        | 0:45                 | 7:45            |
|                       | Thurs | IVA      | 2:00 PM               | 9:15 PM                | 7:15        | 0:45                 | 6:30            |
|                       | Fri   | IVA      | 8:45 AM               | 5:00 PM                | 8:15        | 0:45                 | 7:30            |
|                       | Sat   | -        | -                     | -                      | -           | -                    | -               |
|                       | Sun   | -        | -                     | -                      | -           | -                    | -               |