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1. Executive Summary

The proposed 2023/2024 Budget is underpinned by prudent financial management principles and the required service levels in all Library Branches. It has also been based on the Priority Action Plan 2023/2024 and Regional Library Agreement.

In partnership with the City of Whittlesea, two new library services, a community library and a library hub, will be established in 2023 at Mernda and Wollert East. The new community library will be in the Mernda Town Centre at Mernda while the library hub will be at the Kirrip Community Centre in Wollert East. The community library and the library hub are expected to open their doors in August 2023 and December 2023, respectively. The two library services will facilitate residents access to library programs and resources in the fast-growing northern suburbs. The operating cost of the new library services is budgeted to be \$475k for the financial year and will offer work opportunities for five full-time equivalent roles.

The overall library operating expenditure for 2023/2024 is budgeted at \$18.00 million, up \$962k (5.64%) from the 2022/2023 budget. This increment is primarily driven by the establishment of the new library services at Mernda and Wollert East, the estimated impact of inflation, the quantum increases in employee costs as per Enterprise Agreement, and the change in the superannuation percentage.

Capital expenditure for 2023/2024 totals \$2.85 million. While collections budget amount of \$1.65 million remains as the current year budget, there is a significant investment in vehicles, and branch upgrades that will be mainly funded by the Asset Replacement Reserve.

Income is primarily based on Council Contributions and State Government Grants. The total Member Council Contributions is budgeted at \$14.50 million, an increment of \$746K (5.42%) from the 2022/2023 budget. State Government Operating Grant is also expected to increase by \$28k to \$2.89 million.

The total income for budget 2023/2024 will cover the operating expenditure and will partially fund the capital expenditure for the financial year.

2. Budget Process Overview

2.1 Linkage to the Library Plan

The Yarra Plenty Regional Library (YPRL) has a comprehensive Library Plan that aligns operational, corporate, and strategic plans to deliver excellent library services for our diverse and multicultural communities. The Library Plan ensures that the budget is developed in response of YPRL priorities over the next 12 months and subsequent three financial years. YPRL's Board will be held accountable through the Annual Report and the Annual Audited Financial Statements.

2.2 Budget Process

The preparation of the budget begins with senior officers developing the budget in accordance with the Act and regulations, the Library Plan 2021-2025, and the Priority Action Plan 2023-2024. The 'proposed' Budget is then submitted to the Board for approval 'in principle'.

YPRL is then required to give public notice that it intends to adopt the proposed budget. It must give 28 days' notice of its intention to adopt the proposed budget and make the budget available for inspection. A person has a right to make a submission on any proposal contained in the budget and any submission must be considered before adoption of the budget by the Board. The final step is for the Board to adopt the budget after receiving and considering any submission from interested parties. Please note that YPRL has not received any public submission to the proposed budget in past years.

The budget is required to be adopted by 30 June each year and a copy submitted to the Local Government Minister. The key dates for the 2023-2024 budget process are summarised below:

Proposed Budget submitted to the Board for approval	23 February 2023
Public notice advising intention to adopt Budget	1 March 2023
Budget available for public inspection and comment until	1 April 2023
Budget and submissions presented to the Board for adoption	27 April 2023
Copy of adopted Budget submitted to the Minister	30 June 2023

2.3 Budget Influences

The budget is developed based on number of influences and assumptions, which are likely to impact the funding for delivering YPRL's services. The most significant factors include, new library services at Mernda and Wollert East, the estimated impact of inflation, the quantum increases in employee costs as per Enterprise Agreement, and the change in the superannuation percentage.

3. Strategic Plan and measuring success

YPRL is committed to implementing and monitoring this strategic plan. To do this, we will use a range of indicators to evaluate progress and performance. These indicators will include the measurement and assessment of our organisational activity, as well as the broader outcomes we contribute to at a community level.

3.1 Our Plan on a Page

our Vision

Informed creative communities:

Mental,

physical and

social wellbeing

Connect to

local experts

connected, empowered and well

our Purpose

To provide opportunities for our diverse communities to read, learn, create, connect and live well. Supported by equitable access to collections, technology, programs and welcoming and safe spaces.

our Role

Facilitate Connect Listen **Build capability** Share and create stories



OUR PRIORITIES



Information

and resources

OUR OUTCOMES

Knowledge and Learning

Together we build capacity and confidence for people across our communities to meaningfully participate in work and community life.





Helping people and communities to better engage, understand and take positive actions to support their mental and physical health.

Wellbeing



Connection

Create places and spaces for people throughout our communities to connect, belong and actively engage with each other.



Organisational Strength

Investment in our staff, capacity and practice ensuring we are environmentally and socially responsible, thriving and capable and ready to adapt, learn and empower our communities.



Environmental and social sustainability



People and capacity



Governance and technology



Resilient and thriving organisation

3.2 Organisational performance indicators

These indicators tell us about the use and efficacy of our services.

Organisational examples:

- Collections measures, including volume of digital and physical loans and age of the collection.
- Service measures, including the number of members, branch visits, program and events attendance, and computer and Wi-Fi use.
- Library benchmarks, including the costs for service provision.

3.3 Community indicators

These indicators assess a range of community outcomes. In combination, they provide a view on how YPRL is creating a positive impact in our communities. Over the course of this strategic plan, YPRL will look to use existing tools to understand how communities are being positively impacted through our service, alongside exploring and aligning to other outcomes frameworks.

Localised and existing tools:

- Community surveys, including library satisfaction surveys, and program and events feedback.
- Case studies, including stories of our users and how our service has impacted them.

National and International frameworks

Victorian public libraries have committed to embedding the United Nations Sustainable Development Goals (SDGs) into our planning. The SDGs provide a framework to demonstrate how libraries can support positive change, from quality education to reducing inequalities. This helps libraries reflect on and align with other organisations to determine how they can create localised outcomes that contribute to meaningful change for the whole of a nation.

4. Financial Statements

The budget information for the year 2023/2024 has been supplemented with projections to 2026/2027. This section includes the following financial statements prepared in accordance with the Act and regulations:

- Comprehensive Income Statement
- Balance Sheet
- Statement of Cash Flows
- Statement of Capital Works
- Statement of Human Resources

4.1 Comprehensive Income Statement

For the four years ending 30 June 2027

	Notes	Budget 2022/23 \$	Budget 2023/24 \$	2024/25 \$	Projections 2025/26 \$	2026/27 \$
Income						
Contributions income		13,758,187	14,503,931	14,919,416	15,353,335	15,760,925
Grants - Operating		2,883,139	2,895,683	2,982,553	3,057,117	3,118,259
Grants - Capital		0	150,000	0	0	0
User fees and charges		241,509	234,984	242,034	248,085	253,047
Interest income		3,200	210,000	215,350	220,887	226,618
Other income		153,237	156,342	161,814	166,668	170,835
Total Income	5.1.1	17,039,272	18,150,940	18,521,167	19,046,092	19,529,684
Expenses		40.000.640	44 572 000	44 005 000	42 224 426	42.620.202
Employee costs		10,903,613	11,670,829	11,995,983	12,321,126	12,629,302
Material and services		3,968,741	4,111,125	4,262,752	4,390,569	4,500,536
Utility charges Depreciation		369,128 1,681,910	392,738 1,732,817	412,374 1,758,692	432,994 1,811,453	454,644 1,856,739
Amortisation - Right of use		1,081,910	82,597	82,597	82,597	82,597
Finance costs - leases		11,644	10,834	8,769	7,353	5,866
Total Expenditure	5.1.2	17,039,272	18,000,940	18,521,167	19,046,092	19,529,684
Surplus/(Deficit) of the year		0	150,000	0	0	0
Underlying Surplus/(Deficit) of the year		0	0	0	0	0

4.2 Balance SheetFor the four years ending 30 June 2027

		Budget	Budget		Projections	
	Notes	2022/23	2023/24	2024/25	2025/26	2026/27
		\$	\$	\$	\$	\$
Assets		4 5 42 027	2 400 404	2 420 060	2 406 764	2 566 474
Cash and cash equivalents		4,542,837	3,488,491	3,430,960	3,496,761	3,566,174
Trade & other receivables		57,515	58,665	59,838	61,035	62,256
Other financial assets		3,000,000	3,000,000	3,000,000	3,000,000	3,000,000
Non-financial assets		46,601	46,601	46,601	46,601	46,601
Total Current Assets		7,646,953	6,593,757	6,537,399	6,604,397	6,675,031
Non-Current Assets						
Bookstock, Plant & Equipment		3,833,833	4,952,249	5,072,249	5,072,249	5,072,249
Right of use Assets		578,119	495,522	412,925	330,328	247,731
Total Non-Current Assets		4,411,952	5,447,771	5,485,174	5,402,577	5,319,980
Total Assets	5.2.1	12,058,905	12,041,528	12,022,573	12,006,974	11,995,011
Liabilities						
Current Liabilities						
Trade and Other Payables		688,016	701,777	715,812	730,128	744,731
Unearned Income		150,000	0	0	0	0
Current Lease Liabilities		77,893	81,880	86,016	90,303	94,749
Employee Provisions		2,292,068	2,336,763	2,383,498	2,437,127	2,498,055
Total Current Liabilities		3,207,977	3,120,420	3,185,326	3,257,558	3,337,535
Non-Current Liabilities						
Employee Provisions		105,666	107,726	109,881	112,353	115,162
Non-Current Lease Liabilities		556,179	474,299	388,283	297,980	203,231
Total Non-Current Liabilities		661,845	582,025	498,164	410,333	318,393
Total Liabilities	5.2.2	3,869,822	3,702,445	3,683,490	3,667,891	3,655,928
Net Assets		8,189,083	8,339,083	8,339,083	8,339,083	8,339,083
Equity						
Accumulated Surplus		6,814,578	7,954,578	8,074,578	8,074,578	8,074,578
Reserves		1,374,505	384,505	264,505	264,505	264,505
Total Equity		8,189,083	8,339,083	8,339,083	8,339,083	8,339,083

4.3 Statement of Cash Flows

For the four years ending 30 June 2027

	Notes	2022/23 Inflows/ (Outflows) \$	Budget 2023/24 Inflows/ (Outflows) \$	2024/25 Inflows/ (Outflows) \$	Projections 2025/26 Inflows/ (Outflows) \$	2026/27 Inflows/ (Outflows) \$
Cash flows from operating activities						
Contributions income		13,758,187	14,503,931	14,919,416	15,353,335	15,760,925
Grants - Operating Grants – Capital (unearned income)		2,883,139 150,000	2,895,683 0	2,982,553 0	3,057,117 0	3,118,259 0
User fees and charges		240,381	233,834	240,861	246,888	251,826
Interest income		3,200	210,000	215,350	220,887	226,618
Other income		153,237	156,342	161,814	166,668	170,835
Payments to employees		(10,856,599)	(11,624,073)	(11,947,093)	(12,265,025)	(12,565,565)
Payments to suppliers		(4,297,436)	(4,490,103)	(4,661,091)	(4,809,247)	(4,940,577)
Net cash provided by operating activities	5.3.1	2,034,109	1,885,614	1,911,810	1,970,623	2,022,321
Cash flows from investing activities						
Payments for library books, plant and equipment		(1,736,150)	(2,851,233)	(1,878,692)	(1,811,453)	(1,856,739)
Proceeds from redemption of financial assets		0	0	0	0	0
Net cash used in investing activities	5.3.2	(1,736,150)	(2,851,233)	(1,878,692)	(1,811,453)	(1,856,739)
Cash flows from financing activities						
Interest paid - lease liability		(11,644)	(10,834)	(8,769)	(7,353)	(5,866)
Repayment of lease liabilities		(94,728)	(77,893)	(81,880)	(86,016)	(90,303)
Net cash used in financial activities	5.3.3	(106,372)	(88,727)	(90,649)	(93,369)	(96,169)
Net increase in cash and cash equivalents		191,587	(1,054,346)	(57,531)	65,801	69,413
Cash and cash equivalents at the beginning of the financial year		- 4,351,250 -	4,542,837	3,488,491	3,430,960	3,496,761
Cash and cash equivalents at the end of the financial year		4,542,837	3,488,491	3,430,960	3,496,761	3,566,174

4.4 Statement of Capital Works

For the four years ending 30 June 2027

		Budget	Budget	Projections		
		2022/23	2023/24	2024/25	2025/26	2026/27
	_Notes	\$	\$ _	_ \$	_	\$
Bookstock		1,646,233	1,646,233	1,703,851	1,754,967	1,798,841
Plant & Equipment		89,917	1,205,000	174,841	56,486	57,898
Total Capital Expenditure	5.4.1	1,736,150	2,851,233	1,878,692	1,811,453	1,856,739

Capital expenditure – Funding sources

	2023-2024 Budget \$	State Government Grant \$	Asset Replacement Reserve (*) \$	Council's Contributions 2023/2024 \$
Bookstock	1,646,233	0	0	1,646,233
New outreach vehicle	250,000	150,000	100,000	0
Mobile library trailer improvement works	190,000	0	190,000	0
Lalor and Thomastown branches upgrade	700,000	0	700,000	0
Ongoing plant and equipment renewal plan	65,000	0	0	65,000
Grand Total	2,851,233	150,000	990,000	1,711,233

^(*) The Asset Replacement Reserve as of 30 June 2023 is budgeted to \$1.37m.

Statement of Human Resources

For the four years ending 30 June 2027

	Budget	Budget	Projections			
	2022/23	2023/24	2024/25	2025/26	2026/27	
Staff expenditure	\$10,903,613	\$11,670,829	\$11,995,983	\$12,321,126	\$12,629,302	
Full-time equivalent staff (*)	100.03	105.03(*)	105.03	105.03	105.03	

^(*) The increment of four FTE is explained by the new library services at Mernda and Wollert East.

5. Notes to the Financial Statements

This section presents detailed information on material components of the financial statements. YPRL assesses which components are material, considering the dollar amounts and nature of these components.

5.1 Comprehensive Income Statement Notes

5.1.1 Income

Income is based on Council Contributions, Grants (primarily State Government Grants), Library Fees and charges, Interest income and Other income.

	Budget 2022/23 \$	Budget 2023/24 \$	Change %	Change \$
Contributions income	13,758,187	14,503,931	5.42%	745,744
Grants - Operating	2,883,139	2,895,683	0.44%	12,544
Grants - Capital	0	150,000	100.00%	150,000
User fees and charges	241,509	234,984	(2.70%)	(6,525)
Interest income	3,200	210,000	6462.50%	206,800
Other income	153,237	156,342	2.03%	3,105
Total Income	17,039,272	18,150,940	6.52%	1,111,668

Contributions Income - Council Contributions

The Member Council contributions are based on the cost apportionment model detailed in the YPRL Library Agreement (November 2015). The overall increase from the 2022/2023 budget is \$746K (or 5.42%). This increment is primarily driven by the new library services at Mernda and Wollert East, estimated impact of inflation, the quantum increases in employee costs as per Enterprise Agreement, and the change in the superannuation percentage.

	Budget 2022/23 \$	Budget 2023/24 \$	Change %	Change \$
Banyule	5,550,711	5,662,325	2.01%	111,614
Nillumbik	3,022,440	3,077,341	1.82%	54,901
Whittlesea (*)	5,185,036	5,764,265	11.17%	579,229
Total Council Contributions	13,758,187	14,503,931	5.42%	745,744

^(*) The increment of 11.17% is due to the establishment of the community library in the Mernda Town Centre at Mernda and the library hub at the Kirrip Community Centre in Wollert East. The operating cost of the new library services is budgeted to be \$475k for the financial year.

Grants – Operating

The estimated increment of the State Government grant is 0.96% against the 2022/2023 budget but represents a 2.00% increase upon the actual amount received in the 2022/2023 financial year. The State Government Grant is determined by factors that include population growth, socio economic status and other demographic influences.

The Watsonia Library After Dark program delivered in partnership with Banyule City Council concluded in the financial year 2022/2023.

	Budget 2022/23 \$	Budget 2023/24 \$	Change %	Change \$
State Government grant	2,868,139	2,895,683	0.96%	27,544
Library After Dark – Watsonia	15,000	0	(100.00%)	(15,000)
Total Grants - Operating	2,883,139	2,895,683	0.44%	12,544

Grants - Capital

The State Government Living Libraries Infrastructure Program 2022 granted to YPRL the amount of \$150k for replacing the 16-year-old outreach vehicle. The funds at the Asset Replacement Reserve will be used to complete the project, new vehicle and fit-out cost, that totals up to \$250k.

Other Income Streams

YPRL's other income streams are budgeted to increase by \$203k or 51.11% from budget 2022/2023. This is the result of the cash rate increments favouring term deposit investments and the maximisation of the amount invested.

The pricing for user fees and charges increases on 3% average, below the expected CPI, offset by the decision to discontinue the book club fees.

	Budget 2022/23 \$	Budget 2023/24 \$	Change %	Change \$
User fees and charges	241,509	234,984	(2.70%)	(6,525)
Interest income	3,200	210,000	6462.50%	206,800
Other income	153,237	156,342	2.03%	3,105
Total other income	397,946	601,326	51.11%	203,380

5.1.2 Expenditure

The operating expenditure budgeted for 2023/24 is based on the following key drivers:

- The new community library in the Mernda Town Centre and the library hub at the Kirrip Community Centre. The library services will be delivered by five full-time equivalent (FTE) employees.
- Estimated impact of inflation (3.50%).
- Quantum increase in employee costs as per Enterprise Agreement and the change in the superannuation percentage.
- The resources required to meet the expectation of our community for high quality services.

	Budget 2022/23 \$	Budget 2023/24 \$	Change %	Change \$
Employee costs	10,903,613	11,670,829	7.04%	767,216
Material and services	3,968,741	4,111,125	3.59%	142,384
Utility charges	369,128	392,738	6.40%	23,610
Depreciation	1,681,910	1,732,817	3.03%	50,907
Amortisation - Right of use	104,236	82,597	(20.76%)	(21,639)
Finance costs - leases	11,644	10,834	(6.96%)	(810)
Total Operating Expenditure	17,039,272	18,000,940	5.64%	961,668

Employee Cost

The increment of \$767k or 7.04% comparing to budget 2022/2023 is due to:

	FTE Growth	Budget Impact
Five (5) FTE increment due to the new community	5.00	\$418k
library at Mernda and the library hub at Wollert East –		
staff required to provide library services at the new		
library.		
Enterprise Agreement increment, band level	0.00	\$265k
<pre>progression – to reflect the quantum increases as per</pre>		
Enterprise Agreement (1.95%) and the band level		
progression of staff.		
Workcover premium – to meet expected premium	0.00	10k
increment.		
Superannuation rate increment to 11.00% – to meet	0.00	74k
legislative requirements		
Total EFT/Impact	5.00	\$767k

Materials and services

Materials and services are expected to increase by \$142k (3.59%). The key movements within materials and services are:

	Budget 2022/23 \$	Budget 2023/24 \$	Change %	Change \$
Information Technology services, small value leases, and licenses costs	1,067,369	1,112,698	4.25%	45,329
Collection content costs	834,256	845,905	1.40%	11,649
Cleaning costs	458,612	488,933	6.61%	30,321
Collection processing costs Staff/Volunteers training,	509,869	483,679	(5.14%)	(26,190)
recruitment, and health & safety costs	177,822	181,253	1.93%	3,431
Courier and postage costs	143,967	177,882	23.56%	33,915
Program costs	149,173	153,223	2.71%	4,050
Building maintenance costs	108,936	112,749	3.50%	3,813
Initiatives costs	104,845	106,942	2.00%	2,097
Consultancy costs	97,071	99,417	2.42%	2,346
Printing, stationary, and external communications	96,870	98,860	2.05%	1,990
Other Material and services costs	90,819	93,998	3.50%	3,179
Insurances	45,747	62,747	37.16%	17,000
Equipment and motor vehicle maintenance costs	47,226	48,879	3.50%	1,653
Auditing service costs	20,808	27,000	29.76%	6,192
Bank services	12,240	13,740	12.25%	1,500
Legal expenses	3,111	3,220	3.50%	109
Total Operating Expenditure	3,968,741	4,111,125	3.59%	142,384

Utility charges

Utility charges are expected to increase over the market average increment of 5% due to the new community library at Mernda.

Depreciation

The increase in depreciation expense is the result of the increment on capital expenditure.

Amortisation - Right of use and Finance costs - leases

The reduction in amortisation and finance costs expenses is due to the end of the servers' lease contract.

5.2 Balance Sheet Notes

5.2.1 Total Assets

Total assets include current assets, assets that can reasonably expect to be converted into cash within one year, and non-current assets. While maintaining a solid cash and cash equivalent position, total assets are slightly decreasing due to the amortisation of Right of use Assets (leased assets).

5.2.2 Total Liabilities

Total liabilities include current liabilities, debts or obligations that are due to be paid to creditors within one year, and non- current liabilities. The decrease in total liabilities is mainly driven by the repayment of the lease liabilities and income recognition received in the financial year 2022/2023.

5.3 Statement of Cash Flows Notes

5.3.1 Net cash provided by operating activities

Net cash provided by operating activities is expected to remain stable for year 2023/2024 and the three subsequent financial years to 2026/2027.

5.3.2 Net cash used in investing activities

Net cash used in investing activities is the result of the funding requirement to support the investment in bookstock, and plant and equipment.

5.3.3 Net cash used in financial activities

Net cash used in financial activities is the result of the repayment of YPRL lease obligations.

5.4 Statement of Capital Works Notes

Collection budget, Bookstock, provides \$1.65M to be spent on the procurement of physical collection items such as adult, junior and teen books, DVDs, and CDs. The proposed collection budget equates 2022/2023 budget as per the temporary closure of the Rosanna Branch.

The Collections Asset Strategic Framework articulates a rationale, priorities, and targets for the YPRL's collection from a service provision. The four focus areas which underpin the Framework are:

- Current and relevant collections
- Optimised access
- Curated collections
- Ensured sustainability

The 2023/2024 Collections budget represents the minimum required to deliver the actions described in the Framework.

Plant & equipment budget of \$1.20m will be primarily allocated as follows:

	Budget 2023/24 \$
New outreach vehicle	250,000
Mobile library trailer improvement works	190,000
Lalor and Thomastown branches upgrade	700,000
Ongoing plant and equipment renewal plan	65,000
Total Plant & Equipment	1,205,000

6. Financial Performance Indicators

The following table outlines a summary of budgeted financial performance indicators for the years up to 2026/2027. These indicators are used as a guide to assess YPRL financial position and performance.

Overall, for the years up to 2026/2027. YPRL continues to be financially sound reflecting the ongoing commitment of Member Councils.

Financial Indicators	Budget 2022/23	Budget 2023/24	Budget 2024/25	Budget 2025/26	Budget 2026/27
Working Capital	2.38	2.11	2.05	2.03	2.00
Underlying Result	\$0	\$0	\$0	\$0	\$0
Investment Gap	1.03	1.65	1.07	1.00	1.00
Deb Servicing & Commitment	0.62%	0.49%	0.49%	0.49%	0.49%

7. Yarra Plenty Regional Library Fees and Charges schedule – 2023/2024

All fees and charges inclusive of GST as it applies.

General fees & charges

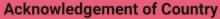
Description	Fees & Charges		
Overdue charge	None		
Lost library card	\$2.70		
Lost items	Cost of the item		
Book sales	As marked		
Inter library leans	\$10 service fee		
Inter library loans	Cost recovery: \$16.50 if applicable		
Drinting and conving	A4: 20c per page (B&W) A3: 40c per page (B&W)		
Printing and copying	A4: 60c per page (colour) A3: \$1.20 per page (colour)		
Debt recovery	\$15 service fee plus debt		

Venue hire - Fees & charges

Venues	Capacity	Sen	iors	Comm	nunity	Communit	y/Business	Standard, ra	
		Hourly	Full day rate 8hrs	Hourly	Full day rate 8hrs	Hourly	Full day rate 8hrs	Hourly	Full day rate 8hrs
		\$	\$	\$	\$	\$	\$	\$	\$
Ivanhoe									
Yarra-me Djila Theatrette	80	15.50	93.00	38.50	232.00	58.00	347.50	77.00	464.00
Meeting room 1.34	10	5.70	34.00	9.50	56.00	14.00	83.50	19.00	111.00
Wilim Ngarrgu 1.39	54	8.25	49.00	33.50	161.00	47.00	281.00	67.00	402.00
Wilim Ngarrgu 1.40	54	8.25	49.00	33.50	161.00	47.00	281.00	67.00	402.00
Combined	110	15.50	93.00	38.50	232.00	58.00	347.50	79.00	478.00
IT Lounge 2.27	17	Free	N/A	Free	N/A	25.50	N/A	36.00	N/A
Tom Roberts Room	14	5.70	34.00	18.00	108.00	25.50	151.00	36.00	216.00
Clara Southern Room	14	5.70	34.00	18.00	108.00	25.50	151.00	36.00	216.00
Nellie Ibbott Chamber	60	8.25	49.00	33.50	161.00	47.00	289.50	67.00	402.00
Thomastown									
Community room 1	40	5.70	34.00	23.50	135.00	32.50	195.00	46.00	270.00
Community room 2	25	5.70	34.00	18.00	108.00	25.50	151.00	36.00	216.00
Community room 1 & 2 combined	70	8.25	49.00	33.50	161.00	47.00	281.00	67.00	402.00
Computer room	16	Free	N/A	Free	N/A	25.50	N/A	36.00	N/A
Diamond Valley									
Community room	20	5.70	34.00	18.00	108.00	25.50	151.00	36.00	216.00
Watsonia									
Community room	25	5.70	34.00	18.00	108.00	25.50	151.00	36.00	216.00
Mill Park									
Computer room	16	Free	N/A	Free	N/A	25.50	N/A	36.00	N/A

Venue hire – Other fees & charges

Description	Fees & Charges
Deposit - Community and Seniors groups	\$150
Deposit - Commercial and individual	\$300
Support staff - Theatre Tech	Provided on application
Support staff - IT	Provided on application
Support staff - Catering	Provided on application
After hours event	Provided on application
Security staff	Provided on application
Catering	Provided on application
Venue damages	Variable



Yarra Plenty Regional Library acknowledges the Wurundjeri peoples of the Kulin Nation, the traditional owners of this Country, paying respect to Elders past, present, and emerging, who have been an integral part of the region's history. We acknowledge the leadership of Aboriginal and Torres Strait Islander communities and the right to self-determination in the spirit of mutual understanding and respect. We support of the Uluru Statement from the Heart.

Recognition of Diversity and Inclusion

Yarra Plenty Regional Library is committed to equality, inclusivity, and respect. We welcome and respect everyone in our communities irrespective of gender, sexuality, ethnicity, ability, or generation.

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